

The Lofts at Westinghouse Condominium Association

Board of Managers Meeting Minutes

September 11, 2017 6:50 -- Unit 211

Present: Pamela Ross, Carole Allen, George Scala, Matt McKee, Kathryn MacDonald

Jim Sisk of R. Brown Partners

The September 2017 meeting of the Board of Managers was held on September 11, 2017, at 6:50 p.m. in Unit 211 at The Lofts at Westinghouse. A quorum was established with the following managers present: Pamela Ross, Carole Allen, George Scala, Kathryn Macdonald and Matt McKee. Also present was Jim Sisk of R Brown Partners.

6:50 A new owner came to the meeting to introduce herself and sit in on the board meeting for a while. This was the last unit to be sold in the building, Unit 212.

6:54 Regular meeting called to order.

1. Minutes of the August meeting approved.
2. Finances and budget year-to-date was discussed (solar allocation, expenses, etc.).
3. Maintenance items: Replacement of glass panes have been approved but have not begun.
Clean Team: the board is taking bids on cleaning common area spaces and furniture.
General Walkthrough of common areas to identify problems or issues.
Second floor bathroom paper replacement is not automatically happening.
4. Fios update – the meeting was concluded with a walkthrough to view how Verizon would be installing wiring for FIOS.
5. Drafting a communications letter: loading area time limit, call if seeing unusual activity on the property, Loftoberfest planning were all discussed
6. Water Heater Replacement, smoke alarm replacement and other regular maintenance items: the board discussed providing the unit-owner community with information about these major appliances re: life expectancy, service, etc. A consideration was given to having an expert check the water heaters and provide information on life-expectancy.

Next monthly meeting: October 9th.

8:25 Meeting adjourned