

The Lofts at Westinghouse Condominium Association

Board of Managers Meeting Minutes

April 9, 2018 6:xx -- Unit 211

Present: Pam Ross, Carole Allen, Matt McKee, Kathryn MacDonald

Jim Sisk of R. Brown Partners

The April 2018 meeting of the Board of Managers was held on April 9, 2018, at 6:57 p.m. in Unit 211 at The Lofts at Westinghouse. A quorum was established with the following managers present: Pam Ross, Carole Allen, Kathryn MacDonald and Matt McKee. Also present was Jim Sisk of R Brown Partners.

6:57 Open forum began at 6:57 with a question about a grill that has been in the common area in a stairway bike area. The item has been there for a long time and a letter has been sent out to residents to remove it but was not responded to. A deadline for removal will be sent. Another resident complained about delivery trucks idling all night on the premises which isn't allowed. The police were notified and the drivers were informed about the laws. Another resident asked about people that are not known to the community that appear to be living at the lofts. The board will have the management company send a letter about it.

7:01 Regular meeting called to order.

1. Minutes from March meeting were approved with changes.
2. Communication – changes to how we list our addresses according to what the USPS needs for accurate delivery of mail. A letter will be send from the management company once we get the final letter from USPS.
3. The Master Condo Board update was given by the president:
 - Fencing around the school parking and property to block off the house on the corner.
 - Water usage bill was discussed.
 - Fire alarm changes and updates were discussed.
4. Finances and budget were discussed.
5. Maintenance items: lighting of the Lofts sign in the planter will be planned.
- 6.

7:52 Meeting adjourned.

Next Meeting: May 14th.