

## **The Lofts at Westinghouse Condominium Association**

### **Board of Managers Meeting Minutes**

**November 12, 2018 6:52 -- Unit 211**

**Present: Pam Ross, Carole Allen, Kathryn MacDonald, Ted Johnson, Matt McKee**

**Jim Sisk of R. Brown Partners**

The November 2018 meeting of the Board of Managers was held on November 12, 2018, at 6:52 p.m. in Unit 211 at The Lofts at Westinghouse. A quorum was established with the following managers present: Pam Ross, Carole Allen, Kathryn MacDonald, Matt McKee, and Ted Johnson. Also present was Jim Sisk of R Brown Partners.

**6:52** Open forum. New residents from Unit 210 attended to meet the board and get a feel for what happens there. Also another owner asked if an IKEA shelf that is available for the taking can be used for a book swap area. The board is willing to try it. The board also discussed notifying residents/owner about what they can and cannot put outside the unit in the hallway.

**7:05** Regular meeting called to order.

1. Minutes from the October meeting were approved.
2. Manager will check with owners that have renters to make sure they are forwarding messages from the management representative.

#### **Finances**

3. Budget year to date was reviewed.
4. The question was raised about having mechanized doors for handicapped access at the front of the building. Management will look into cost.
5. Delinquencies were discussed.

#### **Maintenance**

6. Fire Alarm updates. Sounder is going to combine a few buildings to do at the same time.
7. Repair of common walls will begin soon, along with placing corner bumpers in problem areas.
8. Door code has been changed.
9. New furniture for the lobbies should be planned for 2019.

#### **Community Outreach Suggestions**

10. New owner/resident receptions will be planned once 207 has been sold. To be held in the lobby and include the whole building.
11. Keep Hyde Park Beautiful year end party – revised waiver is in process still. Additional insurance coverage by resident was discussed. A mailing will go out from Management to residents about the event being held on 12/13 (Thursday) evening.
12. A reminder will be sent to residents to label the inside of their mailbox for USPS delivery person.

#### **Additional Motherbrook complex notices:**

13. Building K has been sold. And the tire company is moving to the power plant.

14. Asphalt repairs are still ongoing.

**8:28** Meeting adjourned.

**Next Meeting:** December 12th.