

## **The Lofts at Westinghouse Condominium Association**

### **Board of Managers Meeting Minutes**

**April 10, 2018 6:50 -- Unit 211**

**Present: Pam Ross, Carole Allen, Kathryn MacDonald, Matthew Hogan, Matt McKee  
Jim Sisk of R. Brown Partners**

The April 2019 meeting of the Board of Managers was held on April 10, 2019, at 6:51 p.m. in Unit 211 at The Lofts at Westinghouse. A quorum was established with the following managers present: Pam Ross, Carole Allen, Kathryn MacDonald, Matt McKee, and Matthew Hogan. Also present was Jim Sisk of R Brown Partners.

#### **6:50 Open forum.**

A resident attended the meeting to ask if there was anything that could be done about trucks idling and backing up in the middle of the night. The president will speak to the other businesses in the Motherbrook complex about it.

#### **7:06 Regular meeting called to order.**

1. The board approved the interim member, Matthew Hogan to replace Ted Johnson until the residents can approve at the June meeting.
2. Minutes approved.

#### **Finances**

3. Finances were reviewed with no questions or issues.

#### **Maintenance**

4. A report was given about the fire alarm changes and which Motherbrook units are not complying.
5. Lights still out in the 2<sup>nd</sup> floor landing. Needs “more attention”
6. Automatic door opening quotes were received and reviewed. Management representative will follow up. We will discuss fobs and availability.
7. Threshold in center stairway still needs to be tackled.

#### **Community Outreach**

8. Whip-around? Are we still doing? Shelley Reed was going to organize.
9. Event for new residents in April (“Meet Your Neighbor”) on the 25<sup>th</sup> is in planning. Kathryn is organizing. Flyer will be placed under door and on FB. A budget of \$250 was allowed.
10. Matt Hogan will be the contact person for ownership changes to SunBug for SREC.

#### **8:00 Meeting adjourned.**

**Next Meeting:** May 13th Unit 211.