

The Lofts at Westinghouse Condominium Association

Board of Managers Meeting Minutes

October 26, 2020 6:45 -- Virtual Meeting via Zoom

Present: Pam Ross, Carole Allen, Matt McKee, Matt Hogan, Chris Leuth
Jim Sisk of R. Brown Partners

The October meeting of the Board of Managers was held on October 26, 2020, at 6:50 PM via Zoom (due to the 'stay at home' orders to prevent the spread of COVID-19 virus). A quorum was established with the following managers present: Pam Ross, Carole Allen, Matt McKee, Chris Leuth, and Matt Hogan. Also present was Jim Sisk of R Brown Partners.

6:45 *Open forum.*

7:00 Regular meeting called to order.

1. Minutes of the September, 2020 meeting were approved with one change.
2. **Budget:** The board reviewed the finances for September. And discussed the new CPA.
3. **Maintenance:** Water in parking areas was considered.
4. **Safety/Security:** Security gate for the front entrance is still undecided.
5. **Draft Remote Meeting Amendment:** It's possible that more signatures are needed from Motherbrook. Management will confer with legal.
6. **Other items:**
 - a. Motherbrook Update: windows are in, potholes were filled. Pass through on Building F is in progress. Power plant updates still ongoing. Two tenants are looking at it including a cross fit group and a brewery. Utek has leased their parking space in the front of the complex to Amazon trucks for the holidays.
 - b. A proposal for adding pavers to the "park" area was presented remotely after the meeting and was approved with additional discussion and request for a drawing of the plan.
 - c. Art Committee budget and donation. Management will allocate approved funds for expenses incurred in installing exhibits, including a one-time donation.

7:38 Meeting adjourned.

Next Meeting: November 30, 2020 at 6:45 via Zoom .