

The Lofts at Westinghouse Condominium Association

Board of Managers Meeting Minutes

August 23, 2021 6:35 -- Virtual Meeting via Zoom

**Present: Pam Ross, Carole Allen, Matt McKee, Matt Hogan, Chris Leuth and
Jim Sisk of R. Brown Partners**

The Board of Managers held the monthly July meeting on August 23, 2021, at 6:35 PM via Zoom to discuss preparation for the Annual Meeting. A quorum was established with the following managers present: Pam Ross, Carole Allen, Matt McKee, Matt Hogan, and Chris Leuth. Also present was Jim Sisk of R Brown Partners.

6:35: No owner/residents joined in.

6:45 Regular meeting called to order.

1. **Minutes** of the July 2021 meeting were approved with changes.
2. **Budget:** The board reviewed the current numbers for the budget. We are on target so far for the year. There was a question about why the budget sheet didn't balance, and management was going to look back at it.
3. **Motherbrook items:**
 - The issue with the water line for Roundhead Brewing has been resolved. An existing water line was located after all.
 - The side gate: that will be addressed again but the traffic study will be developed first and the Lofts board will be reviewing it.
 - Fire alarm separation is complete. The wait for Sounder to turn off the alarm for as long as it took is apparently not uncommon.
 - Planter proposal is back on the table. Updates to come.
4. **Maintenance:**
 - Guest parking signs: one sign has been located (from last winter). We will consider putting the signs on the building instead.
 - The board is considering installing an exhaust fan to remove the bad air from the garbage rooms.
5. **Other items:**
 - Mosquito spraying was done but we will try to schedule it again.

7:35 Meeting adjourned.

Next Regular Meeting: September 27, 2021 at 6:45 via Zoom.