

The Lofts at Westinghouse Condominium Association

Board of Managers Meeting Minutes

February 16, 2022 6:48 -- 8:02

**Present: Pam Ross, Carole Allen, Matt McKee, Matt Hogan, Chris Leuth and
Jim Sisk of R. Brown Partners**

The Board of Managers held the monthly meeting on February 16, 2022, at 6:48 PM via Zoom. A quorum was established with the following managers present: Pam Ross, Carole Allen, Matt McKee, Chris Leuth, and Matt Hogan. Also present was Jim Sisk of R Brown Partners.

6:48 An owner had a noxious fumes in their unit but the manager looked into it and found nothing ongoing. An owner asked when the alarm company was coming to look into the units that have alarms that didn't go off when we had the false alarm.

7:01 Regular meeting called to order.

- 1. Minutes** of the January 2022 meeting were approved.
- 2. Budget:** The board reviewed the 2022 budget and fees and decided with costs remaining flat, we will keep fees at 2021 levels.
- 3. Motherbrook items:**
 - The manager gave a report on an incident involving the snow storm and a vehicle that supposedly was damaged by the plow.
 - We are still considering the traffic flow plans provided by Motherbrook.
 - More guest parking signs are still needed. We will make a plan for how many new ones and where. We are planning for placing a sign for each space on both sides of the chain link fence and a larger ones at the far end.
 - Planters pushed off to Spring.
- 4. Maintenance:**
 - The board is planning to refresh the furniture and usage of the main lobby. We will be reaching out to anyone interested in joining a committee to work on that.
 - 2nd floor hallway flooring-no resolution yet.
- 5. Other items:**
 - The sign just inside the lobby listing businesses and artists still needs to be updated – it's in the works.
 - Art Committee: A new exhibit will be going up the first week of March and plans for a new group show in June are in the works.
 - Still waiting for an estimate on repairing the elevator door from the false alarm incident.
 - Still waiting for an estimate for repairing the flooring on the second floor.

8:02 Meeting adjourned.

Next Regular Meeting: March 28, 2022 at 6:45 in Unit 309 and on Zoom.