

The Lofts at Westinghouse Condominium Association

Board of Managers Meeting Minutes

April 25, 2022 6:48 -- 8:17

**Present: Pam Ross, Matt McKee, Matt Hogan, Chris Leuth and
Jim Sisk of R. Brown Partners**

The Board of Managers held the monthly meeting on April 25, 2022, at 6:48 PM via Zoom. A quorum was established with the following managers present: Pam Ross, Matt McKee, Chris Leuth, and Matt Hogan. Also present was Jim Sisk of R Brown Partners.

6:48 Open session: A resident was questioning the incident of fire alarms setting off with no reason. The fire alarm was set off by Sounder because the shared stairwell also shares an alarm with the school. They were unaware and accidentally set it off. They reset it but I don't know if they were planning on separating that alarm. We should get a little more clarity on that. The Manager was still rescheduling a time for them to come and do some testing in the units that didn't sound when the alarm went off.

6:59 Regular meeting called to order.

- 1. Minutes** of the March 2022 meeting were approved.
- 2. Budget:** The board reviewed the latest budget and fees, balance sheet.
- 3. Motherbrook items:**
 - We are still considering the traffic flow plans provided by Motherbrook.
 - More guest parking signs are still needed and one sign needs to be moved to the left on the brick wall. We will make a plan for how many new ones and where.
 - The planters now need to be done and the message was sent to Motherbrook.
- 4. Maintenance:**
 - The lobby refresh project is in progress. Research will be ongoing and another meeting will be scheduled.
 - Solar maintenance - we had decided to look into better monitoring of the system and talked to the manager about setting up an appointment with a SunBug partner about it.
- 5. Other items:**
 - The sign just inside the lobby listing businesses and artists still needs to be updated – it's in the works.
 - Estimate on repairing the elevator door?
 - Still waiting for an estimate for repairing the flooring on the second floor.
 - Still looking into retrofitting lighting in the lobby along with other lobby refresh.

8:17 Meeting adjourned.

Next Regular Meeting: May 23, 2022 at 6:45 on Zoom.